



REPUBLIC OF NAMIBIA

MINISTRY OF MINES AND ENERGY

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6 Aviation Road  
Private Bag 13297  
WINDHOEK

**POSITION 7 (RE-ADVERTISED) DIRECTORATE PETROLEUM AFFAIRS  
Subdivision Petroleum Inspectorate**

Dear applicants, kindly note that this position was advertised on Friday, 07 August 2020 in the Namibian Newspaper. However, there was an omission on the appointment requirements. The position is hereby re-advertised with the correct appointment requirements.

1x Post Designation: Chief Inspector Petroleum: Occupational Health & Safety Grade 5  
Duty Station: Windhoek  
Salary Scale: N\$ 400 001-478 220  
Housing Allowance: N\$ 13 080 p a  
Transport Allowance: N\$7 680 p a

**Appointment Requirements:** An appropriate 4 Year Bachelor Degree (or equivalent qualification) in Natural Resources Management, Petroleum Engineering, Law, Occupational Health and Safety, or any other petroleum related disciplines from a recognized tertiary institution, plus approximately 5 years of appropriate experience in the petroleum sector.

**Additional Requirements:**

Applicants should have thorough knowledge of the Petroleum Industry, its stakeholders, Policies and Laws. He/she should possess the ability and knowledge to carry out supervision, safety assessments and inspection verifications. He/she must possess excellent planning, analytical, organizational, oral and written communication skills. A Masters qualification in Petroleum, Management and/or Occupational Health and Safety related field will be an added advantage.

**Key Responsibilities:**

- Enforcing regulations on health, safety and welfare of persons, protection of property, environmental and natural resources.
- Collecting samples of petroleum or other substances from any petroleum operation for analysis.

- Inspecting any machine or equipment used in connection with petroleum exploration and production operations.
- Reporting any signs of oil spillage polluting the environment to the Petroleum Commissioner.
- Keep record of all controlled Petroleum products by volumes entering Walvis Bay and Lüderitz ports by oil tankers.
- Monitor the Marine Offloading Facility (Joint Bunkering Depot-note the total volume imported and exported monthly.
- Determine and ensure the monthly stock-holding at Walvis Bay Depots.
- Monitor the distribution of Diesel & Petrol in the country to ensure the correct rural subsidy for the deserving fuel distributors/wholesalers.
- Assisting with daily administrative tasks such as licensing application review and evaluation.
- Fulfilling other assignments by the Director/Petroleum Commissioner.

Applications must be Namibian citizens and/or public servants. Applications (Government employment application form (156043) obtainable at all Government Offices) together with a comprehensive Curriculum Vitae and certified copies of educational qualifications must be submitted to:

The Executive Director  
Ministry of Mines and Energy  
Private Bag 13297  
Windhoek

Attractive range of benefits includes 13<sup>th</sup> cheque, pension, medical aid scheme, assistance with relocation expenses, vacation and sick leave. Previously disadvantaged persons, women and people with disabilities are strongly encouraged to apply.

NB: Kindly note that all foreign qualifications must be evaluated by the Namibian Qualification Authority (NQA) and the outcome of the evaluation should be submitted.

**Closing date: 07 September 2020**

Enquiries: Human Resources Division: Ms. Paulina Angala/Rebeka Naboth  
Telephone: 061-284 8111

*Only candidates who meet the requirements will be conducted.*